



Mira Loma High School Parent Organizations



MLHS IBPO Meeting Minutes June 16, 2021 | Zoom 6:30pm

Attendance:

IB PO Board Members

Co-Presidents: Sandra Caraway
Christan Chittenden
Vice President: Hilary McLean
Secretary: Jennifer Z Lewis
Co VPs of Dev.: Sandra Caraway
Christan Chittenden

1. Christan Chittenden calls meeting to order at 6:33pm

2. Review / Approve meeting minutes

- a. Motion made to approve May 2021 meeting minutes by Christan Chittenden, seconded by Hilary McLean. Motion approved.

3. Presidents Report–

- a. 2021-2022 Board – Motion made to approve the board as follows by Jennifer Z Lewis– seconded by Hilary McLean. Motion Approved.

- i. Executive Board:
1. Christan Chittenden – president
 2. Hilary McLean – VP
 3. Jennifer Z Lewis – Secretary
- ii. Committee chair
1. Peeyush Dayal – Web Page

2021-2022 board openings

- iii. Treasure OPEN
- iv. VP of development OPEN
- v. Committee chairs (not required to have an enrolled student)
1. Alumni Breakfast / luncheon: OPEN
 2. Churchill Liaison: OPEN
 3. College Sunday: OPEN
 4. Hoods & Cords: OPEN
 5. Hospitality: OPEN
 6. Senior Dinner: OPEN
 7. Teacher Funding Requests: OPEN

- b. General discussion about how to draw in more parents to be involved. How to capture & manage volunteers. How to make our systems duplicatable and easier to



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pass along to future board members. Transfer of physical IBPO items from Sandy's house to storage closet on campus.

4. **Principal's Report** – Lynne Tracy
 - a. Graduation went great
 - b. Lauren Hay has been hired as our new VP behind Clete.
 - c. Doug Friedman has agreed to be the athletic director
 - d. Jade Robinson has been hired for the PE position
 - e. We are still looking to fill a physics position and our counseling position for intervention counselor and a temp to cover for Ms. Thompson while she is out on maternity leave.
 - f. The EL summer school program on campus is quite large and many students are on campus from 8 – 2 each day. The Mira Loma seat-based summer program starts next Monday and will run from 8 – 12. Lauren will be the summer admin.
 - g. June 17 is the VPs last day, June 25th is Lynne's last day, and Clete will begin as principal on July 8.
 - h. Info about school start up should be coming to your houses by the end of July.
5. **IB Report** – Rochelle Jacks
 - a. IB scores will be in July 6
6. **IB MYP Report** – Rachel Volzer
 - a. No Update
7. **Treasurer's Report** – Sandra Caraway
 - a. Finishing books for the year.
8. **Vice President Development** – Sandra Caraway / Christan Chittenden
 - a. In person pick up recruitment / donations. Hopefully at schedule pick up.
 - b. Mailer in August / emails to inform of IBPO.
 - c. Utilize social media
 - d. 1st MLHS IBPO meeting Aug 18 – zoom or in person TBD
9. **Committee Reports:**
 - a. Alumni Breakfast / luncheon: no update
 - b. Auditor: No update
 - c. Churchill Liaison: no update
 - d. College Sunday: no update
 - e. Hoods & Cords: Next year some will need to be ordered.
 - f. Hospitality: no update
 - g. Senior Dinner: no update
 - h. Tax Letters / Official Thank you: no update
 - i. Teacher Funding Requests: no update
 - j. Web Page: soon!

Next meeting July 11, 2021 1:30pm in person (Budget meeting) / Meeting adjourned at 7:56 pm